



## Certificate Examination in Foreign Exchange Facilities for Individuals

### Rules & Syllabus 2013

#### OBJECTIVE

The objective of the course is to make the branch officials familiar with the FEMA provisions that impact their day to day functioning at the branch level. This exam is being introduced pursuant to the recommendation of a committee of RBI.

#### ELIGIBILITY

- i) Employees of a Bank or Financial Institutions.
- ii) Any graduate of a recognised university or its equivalent.

#### SUBJECT OF EXAMINATION

Foreign Exchange Facilities for individuals under FEMA 1999

#### EXAMINATION FEES

Particulars	For Members	For Non-members subject to eligibility
First attempt	₹1,124/- *	₹1,685/- *
Subsequent each attempt	₹1,124/- *	₹1,685/- *

\* Inclusive of 12.36% Service Tax (Reg. No. AAATT3309DSD002)

#### MEDIUM OF EXAMINATION

Examination will be conducted in English only.

#### PATTERN OF EXAMINATION

Question Paper will contain approximately 120 multiple - choice objective type questions. Examination will be conducted in online mode only.

## **DURATION OF EXAMINATION**

Examination will be of 2 hours duration.

## **PERIODICITY OF EXAMINATION**

The Examination will be conducted in June / December on a Sunday.

## **PASSING CRITERIA**

The candidate has to secure 50% or more marks in the subject to pass.

## **PPROCEDURE FOR APPLYING FOR EXAMINATION**

Application for examination should be made online from the Institute's website **[www.iibf.org.in](http://www.iibf.org.in)**. No physical form will be accepted by the Institute with effect from 1<sup>st</sup> January, 2013.

## **PROOF OF IDENTITY**

Non-members applying for Institute's exams / courses are required to submit a copy of any one of the following documents along with Examination Application Form. Forms without the same shall be liable to be rejected.

- 1) Photo i/card issued by Employer or 2) PAN Card or 3) Driving License or
- 4) Election Voter's i/card or 5) Passport or 6) Aadhaar Card

## **STUDY MATERIAL**

The Institute has published study books to facilitate study and they will be available at outlets / showrooms / distributors of M/s. Macmillan Publishers India Ltd. The price of each book and detail list of outlets is mentioned below.

Candidates may purchase directly from outlets / showrooms / distributors of the above.

Candidates who purchase books directly from outlets of publishers will be offered a discount of 20% on the cost price of the book. Candidates desirous of purchasing books by post will not be offered any discount. However the

postage will be borne by publishers. Candidates would be required to send their indent to publishers' outlet along with a Demand Draft for the cost of book/s. The Demand Draft should be drawn in favour of M/s. Macmillan Publishers India Ltd. **(No cheques will be accepted). Candidates are requested not to send any request for the purchase of books to the Institute's Zonal Offices / Corporate Office.**

Name of the Book	Price
Foreign Exchange Facilities for Individuals	₹295/-

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## SYLLABUS

The details of the prescribed syllabus which is indicative are furnished below. However, keeping in view the professional nature of examinations, all matters falling within the realm of the subject concerned will have to be studied by the candidate as questions can be asked on all relevant matters under the subject. Candidates appearing for the Examination should particularly prepare themselves for answering questions that may be asked on the latest developments taking place under the various subjects of the said examination although those topics may not have been specifically included in the syllabus. The Institute also reserves to itself the right to vary the syllabus / rules / fee structure from time to time. Any alterations made will be notified from time to time. Further, questions based on current developments in banking and finance may be asked.

Candidates are advised to refer to financial news papers / periodicals more particularly "IIBF VISION" and "BANK QUEST" published by the Institute.

## SYLLABUS

### **1) Introduction to FEMA**

- a) Genesis of FEMA and repeal of FERA
- b) Comparison between FEMA 1999 and FERA 1973
- c) Important sections of FEMA 1999 and upto date amendments, schedules-I, II and III
- d) Compounding provisions under FEMA and the effect of non-adherence to FEMA provisions

### **2) Facilities available to residents under FEMA and the regulations that are applicable to Individuals covering areas such as**

- a) Meaning and definition of resident in India
- b) Foreign travel
- c) Outward remittances/advance remittances / inward remittances
- d) Refund of inward remittances and importance AML
- e) Maintenance of foreign currency accounts
- f) Permissions for investments abroad
- g) Borrowings in foreign currency

- h) Export of gifts and forward contracts
- i) Foreign currency TCs purchase and encashment
- j) International credit cards

### **3) Facilities available to and regulations applicable to non-resident individuals**

- a) Meaning and definition of non-resident Indian and Foreign national
- b) Various schemes for non-resident Indians
- c) NRE, FCNR and ONR account schemes
- d) Deduction of TDS for NRO accounts-tax treaties
- e) Tax havens and cautions in handling remittances
- f) Borrowing opportunities and investment facilities in India
- g) Guarantees by non-residents and deposits other than bank deposits
- h) Risk management for non-residents

### **4) Miscellaneous aspects**

- a) In and out bound remittances
- b) Opening of foreign currency and Rupee accounts in and outside India
- c) Guidelines on taxation and TDS

## COURSES OF IIBF

### A. Flagship Courses

- ☞ JAIIB
- ☞ CAIIB
- ☞ Diploma in Banking & Finance

### B. Specialised Diploma Courses (for Member\* and Non-Members\*\*)

- ☞ Diploma in Treasury, Investment and Risk Management
- ☞ Diploma in Banking Technology
- ☞ Diploma in International Banking and Finance
- ☞ Advanced Diploma in Urban Co-operative Banking
- ☞ Diploma in Commodity Derivatives for Bankers
- ☞ Advanced Wealth Management Course
- ☞ Diploma in Home Loan Advising

### C. Specialised Certificate Courses (for Member\* and Non-Members\*\*)

- ☞ Certificate in Trade Finance
- ☞ Certified Information System Banker
- ☞ Certificate in Anti-Money Laundering / Know Your Customer
- ☞ Certificate in Quantitative Methods for Bankers
- ☞ Certificate in Credit Cards for Bankers
- ☞ Certificate Examination in Banking Oriented Paper in Hindi
- ☞ Certificate Examination in SME Finance for Bankers
- ☞ Certificate Examination in Customer Service & Banking Codes and Standards
- ☞ Certificate Examination in CAIIB - Elective Subjects
- ☞ Certificate Examination in Basics of Banking / Credit Card Operations / Functions of Banks for employees of IT Companies
- ☞ Certificate Course for Business Correspondents / Business Facilitators
- ☞ Certificate Examination for Debt Recovery Agents
- ☞ Certificate Examination in IT Security
- ☞ Certificate Examination in Rural Banking Operations for RRB Staff
- ☞ Certificate Examination in Prevention of Cyber Crimes and Fraud Management
- ☞ Certificate Examination in Foreign Exchange Facilities for Individuals
- ☞ Certificate Examination in Microfinance
- ☞ Certified Bank Trainer
- ☞ Certified Banking Compliance Professional

### D. Management Courses

- ☞ Advanced Management Program
- ☞ Project Finance Management Blended Course with IFMR, Chennai
- ☞ CAIIB linked MBA with IGNOU.

### Educational support :

- ☞ Publishing specific courseware for each paper / examination and Workbooks etc.
- ☞ Tutorials through Accredited Institutions, Virtual Classes, e-learning through Portal, Contact Classes or Campus Training - Model Questions and subject updates on the net

### Other activities :

- ☞ Research, Seminars, Conferences, Lectures, etc.
- ☞ Publications of books, Daily e-newsletter, monthly newsletter and quarterly journal
- ☞ Training & Consultancy and Financial Education

\* Members are employees of Banks and Financial Institutions who have enrolled as members of IIBF.

\*\* Non-Members are eligible candidates for each course / examination without IIBF Membership.

The Syllabi, Rules / Regulations, Examination Forms and other information pertaining to the examinations are available with Institute's Offices at Mumbai, Chennai, New Delhi, Kolkata and also at such other centers / offices as may be notified from time to time. The same is also available at our website [www.iibf.org.in](http://www.iibf.org.in).

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