



Indian
Institute of
Banking & Finance

ISO 9001 : 2015 Certified



**Training
Calendar
2018**





Vision

**To be premier Institute
for developing and nurturing
competent professionals
in banking and finance field**

Mission

**To develop professionally qualified and competent bankers and
finance professionals primarily through a process of education,
training, examination, consultancy / counselling and
continuing professional development programs.**



TRAINING CALENDAR : 2018

Inside

From CEO's Desk 02

List of Programmes at

1. Leadership Center, Mumbai 03

2. Professional Development Center, Chennai 08

3. Professional Development Center, Kolkata 10

4. Professional Development Center, New Delhi 11



From CEO's Desk

Dear Members,

As you are aware, a separate Training Vertical to cater the training requirements of Banking and financial sector was formed in IIBF and has been functioning since 2012 in tandem with the vision and mission of the organization. IIBF has state-of-the-art training facilities at its Leadership center in Mumbai. Since last year, the Institute has also been conducting the training programmes for the Bank staff in our Professional Development Centers located in Chennai, Kolkata and New Delhi respectively. I have pleasure to note that various Banks and FIs have been consistently and continuously supporting IIBF's training activities during the last 6 years.

The Institute has been circulating yearly Training calendar and the calendar for the year 2018 is ready for circulation. Care has been taken to design new courses and also to continue with the existing programmes which are regularly demanded by the banks. We also update the programmes wherever required.

The Institute is also conducting customized in company programmes for different banks within the country and abroad as well, based on the requirements in different areas including the Trainers Training. Customized training programmes are conducted at our campus or in the concerned bank's premises. Utmost care is taken to make each programme participative, interactive and a trainee oriented rather than just a trainer managed programme. Our well informed and experienced Faculty Members and learned empanelled guest Faculties give abundant value additions in each programme to ensure considerable improvement in the exit behavior of the trainees compared to their entry behavior.

This Training Calendar 2018 does not include the post examination class room training in our Blended Courses under the Capacity building as per the regulatory guidelines which will be scheduled separately based on the number of passed candidates at different locations, apart from the virtual classes being broadcasted from our Leadership Centre at Mumbai as per the scheduled dates communicated to the candidates in advance.

This year your Institute has stepped into the 90th year of service to the banking industry. We seek continued support of the banking community for our various training and other academic endeavors.

Wishing you a happy new year,

Yours sincerely,

*Dr. J. N. Misra
(Chief Executive Officer)*

INDIAN INSTITUTE OF BANKING & FINANCE

TRAINING CALENDAR FOR THE YEAR 2018

Training Programmes at Leadership Center, Mumbai

JANUARY					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
1.	Digital Banking	Officers / Mangers currently posted / proposed to be posted in branches, retail banking, marketing & customer relationship / customer service roles and trainers.	29 th to 31 st Monday - Wednesday	3 days	₹10,000 + GST
2.	AML & KYC Programme	Front line officers, Branch Managers and officials working in the controlling offices in the Compliance / KYC AML Departments.	29 th to 31 st Monday - Wednesday	3 days	₹10,000 + GST

February					
3.	International Trainers Training Programme	Faculty Members / Trainers in Banks or newly selected Trainers	5 th to 10 th Monday - Saturday	6 days	For Domestic Participant ₹25,000 +GST For Foreign Participant USD-700
4.	Programme for Agriculture Officers in Commercial banks	Rural branch Mangers / AFOs / RDOs working in the branches / Agri Clinics and controlling offices of commercial banks and RRBs and Trainers	19 th to 20 th Monday - Tuesday	2 days	₹7,000 + GST
5.	IT security and Prevention of Cyber crime	Officers in middle management Levels at IT vertical, Risk Management, Branch Heads and Trainers handling IT Security and Cyber Crime	26 th and 27 th Monday - Tuesday	2 days	₹7,500 + GST

* GST @ 18% as per prevailing rate.



APRIL					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
6.	Programme for Audit Officers in Banks	Internal Audit / Inspecting officers of commercial banks	5 th to 7 th Thursday - Saturday	3 days	₹10,000 + GST
7.	Credit Appraisal Programme	Branch Managers and officials working in the Credit Departments in controlling offices of Banks	16 th to 20 th Monday - Friday	5 days	₹15,000 + GST
8.	Management Development Programme	Officers / Branch Managers	23 rd to 25 th Monday - Wednesday	3 days	₹10,000 + GST
9.	Digital Banking and Financial Inclusion	Front line officers, Branch Managers and officials working in the controlling offices in the FI Departments and Lead Bank Offices	23 rd to 25 th Monday - Wednesday	3 days	₹10,000 + GST

MAY					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
10.	Law Officers Programme	Law officers working in the Banks and FIs	3 rd to 5 th Thursday - Saturday	3 days	₹10,000 + GST
11.	Credit Monitoring Programme	Branch Managers and Officers working in the Credit Monitoring Departments	7 th to 9 th Monday - Wednesday	3 days	₹10,000 + GST
12.	Programme on Certificate Course in Project Finance	Managers / Officers working in Credit Departments dealing with large Borrowal Accounts / Project Finance proposals	14 th to 19 th Monday - Saturday	6 days	₹23,000 + GST Non-Members ₹25,000 + GST
13.	Recovery Management in Banks Programme	Managers / Officers working in Branches and Recovery Department at controlling offices of banks	21 st to 23 rd Monday - Wednesday	3 days	₹10,000 + GST

JUNE					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
14.	Credit Appraisal	Branch Managers and officials working in the Credit Departments in controlling offices of Banks	4 th to 8 th Monday - Friday	5 days	₹15,000 + GST
15.	Programme on Indian Accounting Standard	Officials working in large branches in the Credit Departments and Audit / Accounts Departments of Banks	11 th to 13 th Monday - Wednesday	3 days	₹12,000 + GST

JULY					
16.	Programme on Compliance in Banking	Front line officers, Branch Managers and officials working in the controlling offices in the Compliance Department.	2 nd to 4 th Monday - Wednesday	3 days	₹10,000 + GST
17.	Housing Finance	Branch Managers and officials working in the Branches / Credit / Retail Banking Departments in controlling offices of Banks / HFCs	9 th to 11 th Monday - Wednesday	3 days	₹10,000 + GST

AUGUST					
18.	AML & KYC Programme	Front line officers, Branch Managers and officials working in the controlling offices in the Compliance / KYC AML Departments.	6 th to 8 th Monday - Wednesday	3 days	₹10,000 + GST
19.	IT security and Prevention of Cyber crime	Officers in middle management Levels at IT vertical, Risk Management, handling IT Security and Cyber Crime	27 th to 28 th Monday - Tuesday	2 days	₹7,500 + GST



SEPTEMBER					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
20.	Programme on Risk Management	Branch Managers and officials working in the Risk Management Departments in controlling offices of Banks	3 rd to 5 th Monday - Wednesday	3 days	₹10,000 + GST
21.	Credit Monitoring Programme	Branch Managers and Officers working in the Credit Monitoring Departments	10 th to 12 th Monday - Wednesday	3 days	₹10,000 + GST

OCTOBER					
22.	Programme on Retail Lending	Branch Managers and Officers working in the branches and retail banking departments / Credit Monitoring Departments	8 th to 11 th Monday - Thursday	4 days	₹12,000 + GST
23.	Credit Appraisal	Branch Managers and officials working in the Credit Departments in the controlling offices of Banks.	22 nd to 26 th Monday - Friday	5 days	₹15,000 + GST

NOVEMBER					
24.	Bank Executives Programme	Senior officers in Scale IV & V or equivalent working in the Branches or controlling offices of Banks	12 th to 16 th Monday - Friday	5 days	₹15,000 + GST
25.	Recovery Management Programme	Managers / Officers working in Branches and Recovery Department at controlling offices of banks	26 th to 28 th Monday - Wednesday	3 days	₹10,000 + GST
26.	Programme on Certificate Course in Project Finance	Managers / Officers working in Credit Departments dealing with large Borrowal Accounts / Project Finance proposals	25 th November to 1 st December Monday - Saturday	6 days	₹23,000 + GST Non- Members ₹25,000 + GST

DECEMBER					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
27.	AML & KYC Programme	Front line officers, Branch Managers and officials working in the controlling offices in the Compliance / KYC AML Departments.	3 rd to 5 th Monday - Wednesday	3 days	₹10,000 + GST
28.	IT security and Prevention of Cyber crime	Officers in middle management Levels at IT vertical, Risk Management, Branch Heads and Trainers handling IT Security and Cyber Crime	6 th and 7 th Thursday - Friday	2 days	₹7,500 + GST
29.	Law Officers Programme	Law officers working in the Banks and FIs	10 th to 12 th Monday - Wednesday	3 days	₹10,000 + GST

Customized Special programmes**			
Sr. No.	Name of the Programme	Location	Duration
1.	Induction programmes for Directly Recruited Officers - DROs	Mumbai, Kolkata, Chennai & New Delhi	12 days
2.	Refresher Programmes for Directly Recruited Officers having minimum one year experience in Banks	Mumbai, Kolkata, Chennai & New Delhi	10 days

**** As per Banks' requirements**

**INDIAN INSTITUTE OF BANKING & FINANCE****TRAINING CALENDAR FOR THE YEAR 2018****Training Programmes at Professional Development Center, Chennai**

JANUARY					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
1.	Programme on Compliance in Banking	Front line officers, Branch Managers and officials working in the controlling offices in the Compliance Department.	8 th to 10 th Monday - Wednesday	3 days	₹10,000 + GST

APRIL					
2.	Digital Banking and Financial Inclusion	Front line officers, Branch Managers and officials working in the controlling offices in the FI Departments and Lead Bank Offices	9 th to 11 th Monday - Wednesday	3 days	₹10,000 + GST

MAY					
3.	Housing Finance	Branch Managers and officials working in the Retail loan / Credit Departments in controlling offices of Banks / HFCs	21 st to 23 rd Monday - Wednesday	3 days	₹10,000 + GST

JUNE					
4.	Trg. Prog. on Balance Sheet Reading and Ratio Analysis	Officials working in the Credit Departments in controlling offices of Banks	4 th to 5 th Monday - Tuesday	2 days	₹7,000 + GST

JULY					
5.	Programme on Retail Lending	Branch Managers and Officers working in the branches and retail banking departments / CPCs	9 th to 12 th Monday - Thursday	4 days	₹12,000 + GST

OCTOBER					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
6.	Credit Monitoring Programme	Branch Managers and Officers working in the Credit Monitoring Departments	8 th to 10 th Monday - Wednesday	3 days	₹10,000 + GST

NOVEMBER					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
7.	AML & KYC Programme	Front line officers, Branch Managers and officials working in the controlling offices in the Compliance / KYC AML Departments.	1 st to 3 rd Thursday - Saturday	3 days	₹10,000 + GST

DECEMBER					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
8	Trg. Prog. on Balance Sheets Reading and Ratio Analysis	Scale I & II Officials working in the branches / Credit Departments in controlling offices of Banks	3 rd to 4 th Monday - Tuesday	2 days	₹7,000 + GST



INDIAN INSTITUTE OF BANKING & FINANCE

TRAINING CALENDAR FOR THE YEAR 2018

Training Programmes at Professional Development Center, Kolkata

AUGUST					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
1.	Digital Banking and Financial Inclusion	Front line officers, Branch Managers and officials working in the controlling offices in the FI Departments and Lead Bank Offices	6 th to 8 th Monday - Wednesday	3 days	₹10,000 + GST

DECEMBER					
2.	Trainers training Programme	Newly posted faculty members / trainers in banks / FIs	10 th to 14 th Monday - Friday	5 days	₹18,000 + GST

INDIAN INSTITUTE OF BANKING & FINANCE

TRAINING CALENDAR FOR THE YEAR 2018

Training Programmes at Professional Development Center, New Delhi

JANUARY					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
1.	Credit Monitoring	Managers / Officers working in Branches and Credit Monitoring Department	8 th to 10 th Monday Wednesday	3 days	₹10,000 + GST
FEBRUARY					
2.	Recovery Management	Managers / Officers working in Branches and Recovery deptt at RO / ZO / HO	22 nd to 24 th Thursday Saturday	3 days	₹10,000 + GST
APRIL					
3.	Balance Sheet Reading and Ratio Analysis	Scale I & II officers working in the branches / Credit Departments in controlling offices of Banks	12 th to 13 th Thursday Friday	2 days	₹7,000 + GST
MAY					
4.	Financing MSME	Branch Managers / Officers working in MSME / Credit Departments	14 th to 18 th Monday Friday	5 days	₹15,000 + GST
JUNE					
5.	Trade Finance	Branch Managers / Officers working in Credit Departments	4 th to 6 th Monday Wednesday	3 days	₹10,000 + GST
JULY					
6.	Credit Appraisal	Branch Managers / Officers working in Credit Departments	6 th to 10 th Friday Tuesday	5 days	₹15,000 + GST



AUGUST					
Sr. No.	Name of the Training Programme	Target Group	Date	Duration	Training Fees - INR + GST*
7.	Retail Loans	Branch Managers / Officers working in Retail Assets Branch / Centralized Processing Centre	16 th to 19 th Thursday Sunday	4 days	₹12,000 + GST

SEPTEMBER					
8.	Risk Management in Banks	Branch Managers / Officers working in Risk Management Departments	3 rd to 5 th Monday Wednesday	3 days	₹10,000 + GST

OCTOBER					
9.	Digital Banking	Officers/ Managers posted or to be posted in IT Departments, Retail Banking, Marketing & Cluster Relationship / Customer Service Roles working in Branches and Recovery Departments at RO / ZO / HO	22 nd to 24 th Monday Wednesday	3 days	₹10,000 + GST

NOVEMBER					
10.	IT Security and Prevention of Cyber crime	Managers / Officers working in Branches / IT Departments	12 th to 13 th Monday Tuesday	2 days	₹7,500 + GST

DECEMBER					
11.	Compliance in Banking	Managers / Front Line Officers in branches and in competent Departments in controlling officers of Banks / FIs	10 th to 12 th Monday Wednesday	3 Days	₹10,000 + GST

Indian Institute of Banking and Finance

(ISO 9001 : 2015 Certified)

Contact Details at Mumbai

Sr. No.	Name	Designation	Contact	E-mail id
1.	Dr. T. C. G. Namboodiri	Director (Training)	2504 7004 (D) 2503 7119 (D) 2503 9746 / 9604, Ext. : 104	drnamboodiri@iibf.org.in
2.	Mr. S. Prabhakara	Joint Director (Training)	2504 7008 (D) 2503 9746 / 9604 / 9907 Ext. : 108	prabhakara@iibf.org.in
3.	Mr. S. K. Datta	Joint Director (Faculty)	2504 7012 (D) 2503 9746 / 9604 / 9907 Ext. : 112	skdatta@iibf.org.in
4.	Mr. B. K. De	Joint Director (Faculty)	2504 7014 (D) 2503 9746 / 9604 / 9907 Ext. : 114	bidyut@iibf.org.in
5.	Mr. A. Shrimali	Faculty	2504 7013 (D) 2503 9746 / 9604 / 9907 Ext. : 113	ashrimali@iibf.org.in
6.	Mr. S. Gokarn	Faculty	2504 7072 (D) 2503 9746 / 9604 / 9907 Ext. : 172	gokarn@iibf.org.in

Address :

Leadership Centre

Indian Institute of Banking & Finance

Kohinoor City, Commercial-II, Tower - I, 3rd Floor,

Kirol Road, Off. L. B. S. Marg, Kurla - West, Mumbai - 400 070.

Board No. : 2903 9746 / 9604 / 9907

2018

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Infrastructure Facilities at IIBF



CLASSROOMS :

The Institute has two modern class rooms with a seating capacity of 36 students, with all infrastructure facilities viz., projector, screen, AV system, Wi-Fi connection, etc.

AUDITORIUM :

State of the art Seminar Hall available with a seating capacity for 130 participants with all required infrastructure facilities like projector, screen, LCD TVs, AV system, etc.



LIBRARY :

Library and reading room facilities are available. Latest books and periodicals on banking, finance, management and other allied subjects are available for reading and circulation.

Dr. T. C. G. Namboodiri (*Director, Training*)

Leadership Center

Indian Institute of Banking & Finance

Kohinoor City, Commercial-II, Tower-1, 3rd Floor,

Off. LBS Marg, Kirol Road, Kurla (W), Mumbai - 400 070.

Phone : +91 - 22 - 2503 7119 / 2504 7004 - Direct Lines

E-mail : training@iibf.org.in / drnamboodiri@iibf.org.in

Shri. Satyanarayan Ray (*Zonal Head*)

Professional Development Center, Eastern Zone

Indian Institute of Banking & Finance

Hindusthan Building (Annexe), 7th Floor,

4, C. R. Avenue, Kolkata - 700 072.

Phone : +91 - 033 - 2212 4992

E-mail : iibfez@iibf.org.in / satyaray@iibf.org.in

Mr. Thomas George (*Zonal Head*)

Professional Development Center, Southern Zone

Indian Institute of Banking & Finance

No. 94, Jawaharlal Nehru Road (100 Feet Road),

Opp. Hotel Ambica Empire, Vadapalani, Chennai - 600 026.

Phone : 044 - 2472 2990, 2472 7961

E-mail : iibfsz@iibf.org.in

Shri. J. K. Rajput (*Zonal Head*)

Professional Development Center, Northern Zone

Indian Institute of Banking & Finance

109-113, Vikrant Tower, 1st Floor,

4, Rajendra Place, New Delhi - 110 008.

Phone : +91 - 011 - 2575 2191 / 92

E-mail : iibfnz@iibf.org.in / jagdishr@iibf.org.in



Indian Institute of Banking & Finance

Kohinoor City, Commercial-II, Tower-I, 2nd & 3rd Floor,
Kirol Road, Off. LBS Marg, Kurla (W), Mumbai - 400 070.
Website : www.iibf.org.in