



**Certified Bank Trainer Programme:
Post Examination Training**

Jointly by NIBM & IIBF

April 7 – 11, 2014

at NIBM, Pune



**National Institute of
Bank Management
Pune, India**



**Indian Institute of
Banking & Finance
Mumbai, India**

Certified Bank Trainer Programme: Post Examination Training

April 7 – 11, 2014

Candidates who have passed the first certificate examination for Certified Bank Trainer Programme, are invited for the post examination training to be held at the National Institute of Bank Management, Pune. The focus of the programme is on faculty development and aims to improve presentation skills, Comprehension, Conceptualization, Creativity, Conduct and Control over the class.

Objectives

- ❑ To develop professional skills needed by faculty to function in training establishments of Banks, Bank institutes and financial institutions.
- ❑ To inculcate advanced skills for handling training in emerging areas in banking and finance.

Methodology

The programme will be highly participative in nature and will be based on concept sessions, group discussions, cases, and exercises. Practical sessions on designing a training programme, preparation of session plans, developing reading material, powerpoint based presentations and presentation skills, will be an integral part of the programme.

Faculty Support

- Expert faculty members from NIBM and IIBF,
- Experts and practitioners from the banking and finance field
- Academicians from the banking and finance field

Award of Certificate

All the successful candidates will be awarded 'Certified Bank Trainer' citation jointly by IIBF and NIBM.

Duration (Five-days)

April 7 – 11, 2014

The programme starts at 9.00 am on Monday, April 7, 2014 and concludes by 1.30 pm on Friday, April 11, 2014. Participants are requested to reach NIBM Campus positively by the evening of April 6, 2014 and plan their return journey after 1.00 pm on April 11, 2014.

Venue

National Institute of Bank Management
NIBM Campus
Kondhwe Khurd, NIBM Post Office
Pune 411 048

Fee per participant

The programme fee is Rs.33,000 inclusive of taxes.

The fee includes the cost of tuition, board and lodging facilities, teaching material, etc. The fee may preferably be transferred by ECS to our A/c No. 20002400021 with Bank of Maharashtra, NIBM branch, Pune (IFSC Code MAHB0001124).

For all electronic remittances, kindly send a confirmatory e-mail at: accounts@nibmindia.org giving details of the remitter and participant, name and dates of programme, etc.

Fee can also be remitted by demand draft, in favour of 'National Institute of Bank Management', drawn on any bank and payable at Pune.

Hostel Accommodation

The Programme is fully residential. Participants will be provided with well furnished single room AC accommodation in the Institute's hostel complex on the Campus. However, they will not be permitted to bring their family members to stay on the campus. **In case any Officer/Executive with physical/medical disability is being nominated, kindly inform us in advance with particulars of disability to facilitate necessary arrangements.**

The Institute has facilities for outdoor and indoor games and a large walking/jogging trail for physical fitness besides a yoga centre. Participants are, therefore, encouraged to bring the appropriate clothes/gears.

Contact Details

Please address your enquiries along with the fees to:

Prof Kalyan Swarup
Dean, Training
National Institute of Bank Management
NIBM Post Office, Kondhwe Khurd
Pune 411 048 (India)

Telephone : 0091-20-26716000 (EPABX),
0091-20-26716234 (Direct)

Fax : 0091-20-26834478

E-mail : kalyan@nibmindia.org

Website : www.nibmindia.org

Last Date for Receiving Application and Fees

The application should reach in the prescribed form to the Coordinator, latest by March 31, 2014.

The last date for receiving the fee is March 31, 2014.

Transport Facilities at Pune

Participants are expected to make their own transport arrangements at Pune to reach the NIBM Campus. Prepaid Taxi/Auto services are available at the Pune airport/railway station (16/9 Km. distance from NIBM Campus).



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Dates: April 7 – 11, 2014

Venue: NIBM Campus, Pune

NOMINATION FORM

Name _____ (Male/Female)
Last
First
Middle

Date of Birth _____ Designation _____ Grade/Scale _____

Office Address _____

Residential Address _____

Telephone : Office _____ Residence _____

E-mail : Office _____ Residence _____

Mobile _____ Telegraphic Address _____ Fax _____

Educational Qualifications

<i>Degree/Diploma Attained</i>	<i>Name of the University/Institute</i>	<i>Subjects</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment Record

(Please mention all job positions held till date)

<i>Name of the Organization</i>	<i>Designation</i>	<i>Period</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Description of duties and responsibilities and the key functional areas in which the nominee has worked, and duration

Training programmes attended during the last 3 years

<i>Name of the Institution</i>	<i>Programme Title</i>	<i>Duration</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Expectations from the Programme

(Please describe your expectations and in addition please also indicate your interest areas and how you can contribute to the deliberations)

Personal Particulars

Blood Group _____ ; Any special medical assistance required during stay at NIBM (Cost to be borne by the Nominee) _____

Person(s) to be contacted in case of emergency

Name _____

Full Address _____

Tel. : _____ Mobile : _____ Fax : _____ E-mail : _____

Signature of the Nominee