



**INDIAN INSTITUTE OF BANKING & FINANCE**  
(ISO 9001:2015 Certified)

**“Gender Sensitization and Prevention of Sexual Harassment at Workplace”**

**28<sup>th</sup> & 29<sup>th</sup> November 2023 in Physical Mode (Non – Residential) at Delhi**



**“Individual participants can also register for the programme at their own cost”**

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*Programme Co-ordinator: Dr. N K Bhasin & Mr. Aman Dhar*

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*PDC NZ, IIBF*

*Mail ID: je.pdcnz1@iibf.org.in; je.pdcnz2@iibf.org.in*

*Mobile Number : 7488152733, 8295127117*

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**Indian Institute of Banking & Finance,  
Professional Development Centre, Northern Zone,**

**NEW DELHI-110 016**

**Website: [www.iibf.org.in](http://www.iibf.org.in)**



## **“Gender Sensitization and Prevention of Sexual Harassment at Workplace”**

### **BACKGROUND**

During its 95 years of service, IIBF has emerged as a premier institute in the banking industry. Considering the emerging requirements of the bankers in the dynamic environment, IIBF has been offering certification courses and training programmes to the banking professionals.

The training programmes are designed in consultation with the industry experts and human resources personnel with an endeavour to address the skill gaps on a continuous basis. The regular offerings in varied areas prepare the banking professionals ahead of the impending change.

IIBF offers virtual training programmes for its Blended Certification courses and many other programmes to facilitate learning across the country.

IIBF also has state-of-the-art training facilities at its Leadership Centre at Mumbai. The four Professional Development Centres (PDCs) at Delhi, Chennai, Kolkata & Mumbai cater to the increasing demand for the focused training programmes.

### **PURPOSE**

With the rising number of women professionals in the workplace, it is necessary to take steps to protect their interests. The focus of this program is to create awareness on issues related to gender discrimination, biases and sexual harassment. The training provides the audience a concrete understanding about POSH, its genesis, provisions of the Act and enlighten the learners about the redressal procedures.

### **OBJECTIVES**

The training program aims to

- Raise awareness on gender sensitivity and sexual harassment issues and complaints at work.
- Provide overview of the provisions of 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act 2013.

## CONTENT OVERVIEW

- Understanding Gender biases and stereotypes- impact on individual and workplace culture
- Gender Sensitization- importance, benefits for individuals and workplace
- Promoting Gender Diversity and gender equality – policies, practices and organisational initiatives
- Sexual Harassment at Workplace-Genesis and its impact
- Components of Effective sexual harassment policy
- Complaint Mechanism- Role of IC and LC
- Creating Safe and Responsible Workplace

## METHODOLOGY

Live lectures will be done by faculty members of IIBF and also by Industry specialists. Highly interactive sessions using Presentation Deck, Exercises, Real-life Cases, Role-plays and focussed group discussions and Activities.

## TRAINING LOCATION

Indian Institute of Banking & Finance, Professional Development Centre, Northern Zone, C-5/30, Safdarjung Development Area(SDA), Near SDA Local Shopping complex, Outer Ring Road, Opp IIT Delhi, NEW DELHI-110 016, Tel:011-2653 2194 / 2191 (office) Nearest Metro : IIT Delhi

## TARGET GROUP

Officers working in any Banks/FIs. Members of Internal Committee of respective Bank/FIs.

## DURATION

**2 Days - From 28<sup>th</sup> to 29<sup>th</sup> November 2023. Timings 10.00 AM to 5.15 PM**

## FEES

Rs. 6,000/- per participant plus GST @18% aggregating to Rs. 7,080/- (Rs. Seven Thousandeighty only). (In case of TDS deduction, please send us TDS certificate) for 2 days nonresidential physical training Program.

Programme fees may be remitted to the credit of Institute's account as given below:

- ✓ Name of the Account: Indian Institute of Banking and Finance
- ✓ Name of the Bank branch: State Bank of India, Vidya Vihar (West), Mumbai.
- ✓ Savings Account No: 37067835430 IFSC code: SBIN0011710
- ✓ (PAN No: AAATT3309D and GSTIN NO. 07AAATT3309D2ZT)

**(Kindly provide your GST Number in the nomination letter to facilitate raising of invoice)**

**PI note: The Maximum Batch Size shall be only 30 (Thirty). Nomination shall be on the first come first serve basis. The last date to accept nomination is 24<sup>th</sup> November 2023 (Friday)**



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**NOMINATION FORM FOR ORGANIZATION WHO NOMINATES THE PARTICIPANTS**

**Programme title: "Gender Sensitization and Prevention of Sexual Harassment at Workplace"**

**Date: 28th & 29th November 2023 (Tuesday - Wednesday) Programme Type: Physical mode**

**Details of nominee(s):**

Sl. No	Name	Designation	Branch/ Office	Contact No. (Mobile)	E-mail (PERSONAL MAIL ID )	E-mail (OFFICIAL MAIL ID )
1						
2						
3						
4						

- **The program shall be conducted in Physical mode at IIBF PDC Delhi Office.**

Name of Bank/ FI: \_\_\_\_\_

GST Details of Nominating Bank: \_\_\_\_\_

Address: \_\_\_\_\_

Phone of Nominating Official: \_\_\_\_\_ E-Mail of Nominating Official: \_\_\_\_\_

**FEE:** Rs. 6,000/- per participant plus GST @18% aggregating to Rs. 7,080/- (Rs. Seven Thousand eighty only). (In case of TDS deduction, please send us TDS certificate).

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***Pl Contact: Mr. Aman Dhar & Ms Anchal Arora Mobile – 7488152733, 8295127117  
Email: je.pdcnz1@iibf.org.in, je.pdcnz2@iibf.org.in***



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**NOMINATION FORM FOR SELF-SPONSORED CANDIDATES**

**Programme title: "Gender Sensitization and Prevention of Sexual Harassment at Workplace"**

**Date: 28th & 29th November 2023 (Tuesday - Wednesday) Programme Type: Physical mode**

**Details of nomination:**

Sl. No	Name	Designation	Contact No. (Mobile)	E-mail (PERSONAL)	UTR NUMBER/DATE
1					
2					
3					

- The program shall be conducted in Physical mode at IIBF PDC Delhi Office.

Name of Bank/ FI employed with:

\_\_\_\_\_

Address of Bank/FI employed with:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FEE:** Rs. 6,000/- per participant plus GST @18% aggregating to Rs. 7,080/- (Rs. Seven Thousand eighty only).

Programme fees may be remitted to the credit of Institute's account as given below:

Name of the Bank branch: State Bank of India, Vidya Vihar(West), Mumbai.  
Account no: 37067835430 IFSC code: SBIN0011710  
(PAN No: AAATT3309D and GST No. 07AAATT3309D2ZT)

***Pl Contact: Mr. Aman Dhar & Ms Anchal Arora Mobile – 7488152733, 829512711  
Email: je.pdcnz1@iibf.org.in, je.pdcnz2@iibf.org.in***