

## Indian Institute of Banking & Finance

**Prebid clarifications and Corrigendum to the RFQ (Ref No. RFQ/ITHW/25-26/02 Dated 31/05/2025 “TO SUPPLY, INSTALL AND MAINTAIN THE PCs AND LAPTOPS OF THE INSTITUTE”) based on the prebid queries received during pre-bid meeting held on 11<sup>th</sup> June 2025.**

Sl. No.	Page No.	Clause No.	RFP Clause	Seeking Clarification	IIBF Response
1	5	3.1 (f )	Installation of the shelf product of the Institute. Installation of an Antivirus and Office 365 applications. Creation of a user in the Institute's Active Directory and configure the same in the user PC's.	Installation of O365 should not be part of the installation process of the bidder. IIBF / FMS can remotely perform the same as per convenient. Please clarify & confirm the same.	No Change in RFP clause.
2	10	11. Project Schedule:	The successful bidder should deliver, install, configure and commission the PCs and Laptops within Six Weeks at the said locations from the date of issue of the work order.	These systems are back to back model & OEM generally took 5-7 weeks for delivery, then we need to do multiple site delivery. Again installation & data Migration activities is a time taking process & there are huge customer dependencies. <b>Therefore please consider 6-8 weeks for delivery &amp; 2-3 weeks more for installation process. User availability &amp; dependency may delay the installation activity.</b> hence these should not be counted in this timeline.	The successful bidder should deliver, install, configure and commission the PCs and Laptops within <b>Eight Weeks</b> at the said locations from the date of issue of the work order.
3	10	12. Bank Guarantee	The successful bidder shall furnish the performance security equivalent to 10% of the total cost of ownership in the form of Performance Bank Guarantee that may be issued by a Commercial Bank in India which has to be valid for a period of 5 years + 6 months from the date of work order. In case the Institute awards AMC contract after expiry of warranty (5 years) period, the bidder has to submit a separate PBG for two years, 10% total cost of ownership.	<b>Please clarify on which Part of the Order we need to submit the 10% PBG. Generally, this should be on Hardware value, then it should be on 'A' Component of the Commercial Bid for 5 Years. PBG generally not applicable on the FMS services. Please confirm.</b>	The successful bidder shall furnish the performance security equivalent to 10% of the <b>total cost of the equipment</b> in the form of a Performance Bank Guarantee that may be issued by a Commercial Bank in India, which has to be valid for a period of 5 years + 6 months from the date of the work order. In case the Institute awards AMC contract after

					expiry of the warranty (5 years) period, the bidder has to submit a separate PBG for two years, <b>10% of the total AMC of the extended period.</b>
4	10	12. Bank Guarantee	The bidder has to submit an additional 5% of TCO in the form of PBG valid for a period of one year against the warranty of the desktops/laptops.	<b>Please confirm that if we are not giving this 5% PBG of the 'A' component of the commercial Bid then IIBF only hold only the same 5% amount till 1 Year.</b>	The bidder, either can retain 5% of total cost of equipment or submit a PBG in lieu of retention amount.