

## INDIAN INSTITUTE OF BANKING & FINANCE

### Notice

The below schedule is considering COVID-19 environment. **Candidates are advised to read the Guidelines to be followed during the Examinations under COVID-19 environment provided in Annexure – I.**

Revised schedule for JAIIB/DB&F/SOB exam to be held in Feb/Mar-2022 (Centre based physical classroom environment following COVID-19 protocol)

SR. NO.	EXAMINATION	SCHEDULED DATE	EXAM POSTPONED/ CANCELLED	REVISED EXAM DATE
1	JAIIB/DB&F/SOB-Principles & Practices of Banking	08-01-2022	POSTPONED	26-02-2022
2	JAIIB/DB&F-Accounting & Finance for Bankers	09-01-2022	POSTPONED	27-02-2022
3	JAIIB/DB&F/SOB-Legal & Regulatory Aspects of Banking	22-01-2022	POSTPONED	06-03-2022

- The Candidates who have registered for JAIIB/DBF/SOB exam scheduled in Jan-2022 are eligible for Feb/Mar-2022 exam.
- The Centre/Venue/Batch selected by the candidate at the time of registration for Jan-2022 examinations may have changed due to COVID-19 protocol/social distancing norms/guidelines. Revised admit letter with new Centre/Venue/Batch will be available on the website from **10-Feb-2022 3.00 p.m. onwards**
- Candidate should download the revised Admit letter and check all the details mentioned in it. In case, any candidate is transferred due to work requirement, he/she may change the Centre/Venue/Batch, if required, using the link provided on website. (The above Change of Centre/Venue/Batch option can be exercised only once)
- If the candidate changes the Centre/Venue/Batch, a revised Admit letter will be generated and available for download. The revised admit letter will also be available under the candidate's login profile.

#### **Note:**

- 1. Change of the Centre/Venue/Batch is subject to availability of seats and will be on first-come-first-serve basis.**
- 2. The change of centre link will be active from 10-Feb-2022 3.00 p.m. onwards to 14-Feb-2022.**
- 3. Candidates are advised to visit Institute's Website regularly, as well as, a day before the Examination Date for any important update/Notice or Change in Examination Venue/Batch etc. related to the examination.**

Candidates are required to co-operate with the examination conducting authorities for conducting the examination smoothly under COVID-19 environment.

Mumbai  
03/02/2022

Joint Director  
(Examination)

## **Annexure – I**

### **Important Instructions to the candidates**

#### **Guidelines to be followed by the candidates during the Examinations under COVID-19 Pandemic environment.**

1. As a precautionary measure against COVID-19, candidates should reach the exam centre before the reporting time mentioned in the admit letter, to avoid any delay and crowding at the exam centre at the time of entry and to maintain social distancing.
2. Candidates should bring the printed admit letter along with hard copy valid photo identity proof (in original) along with duly completed Self Declaration Form given in Annexure – A.
3. The Self-Declaration Form printed and duly completed should be submitted to the Invigilator.
4. Candidates must maintain social distancing & wear mask starting from point of entry in the exam venue till the candidates exit from the exam venue. Candidates must follow the guidelines issued by Ministry of Health & Family Welfare, Govt. of India from time to time relating to Covid-19 Pandemic.
5. The body temperature of the candidates will be checked at the entrance of the exam venue using Thermal Gun and candidates who are detected with high body temperature may not be allowed entry for the examination.
6. Candidates will be frisked using a Handheld Metal Detector but no contact with the body would be ensured.
7. Candidates need to maintain a space of at least 01 meter from each other at all the time after reporting to exam venue and make use of Hand sanitizers and/or Hand Wash made available at the venue during the entire exam process and follow the instructions provided by centre staff.
8. Do NOT bring any prohibited items (electronic gadget, mobile phone, scientific/financial calculator, metal instrument or any other unauthorized devices etc.) to exam centre as there are no arrangements available for safe keeping of your belongings.
9. Candidates are advised to use stairs instead of lifts to avoid any risk of contact at the Examination Centre.
10. Candidates would NOT be provided with any blank A4 size sheets for rough work at the exam centre, to avoid any risk due to contact with an infected person. However, the candidates may use the online rough sheet on the exam screen to do any rough work/ calculations during the examination.
11. Please note that candidates would NOT be provided with any hard copy Scorecard printout at the exam venue, after the examination. The scorecard will only be sent over mail to the registered e-mail ID of the candidates within 03 / 04 working days from the exam date.
12. After reporting to their respective desk, before start of exam, during exam and after completion of the exam, candidates must not leave their seats without the permission of the invigilator/centre staff. They must wait for the instructions.
13. Candidates are required to co-operate with the examination conducting authorities for conducting the examination smoothly under COVID-19 Pandemic environment.

Annexure - A

**SELF DECLARATION**

(Duly filled Self-Declaration form to be submitted to the invigilator/centre staff)

In the interest of your well-being and that of everyone at the venue. I declare the following:

1. I am not experiencing any of the below issues/symptoms:

- Fever                       Sore throat/Runny Nose                       Cough   
Body/Chest pain                       Breathlessness

2. I have not been in closed contact with a person suffering from Covid-19

3. I am not under mandatory quarantine   
(Due to close contact with a person suffering with Covid-19)

Candidate Name	
Membership No.	
Subject/Module Name.	
Date/Time of Exam	
Name of the Exam Centre/Venue	
Exam City	

I may be subject to legal provisioning's/action's as applicable for hiding any facts on Covid-19 infections related to me and causing health hazards to others.

I acknowledge that the information given above is accurate, complete and to the best of my knowledge.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Mobile no.: \_\_\_\_\_