



INDIAN INSTITUTE OF BANKING & FINANCE

(ISO 21001:2018 Certified)

PROFESSIONAL DEVELOPMENT CENTRE LUCKNOW

“TRAINING PROGRAMME FOR VIGILANCE & INVESTIGATING OFFICERS”

Virtual Mode

Dates: 17th – 18th July 2026



Programme Coordinators:

1- Mr. Abhay Kumar, Mob- 9340666010, Email- head-pdclko@iibf.org.in

2- Mr. Udit Negi, Mob- 8077847373, Email- se.pdclko1@iibf.org.in

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Vibhuti Khand, Gomti Nagar, Lucknow- 226010**



“TRAINING PROGRAMME FOR VIGILANCE & INVESTIGATING OFFICERS”

BACKGROUND

The Indian Institute of Banking & Finance (IIBF) is a professional body founded in 1928, now in its 97th year of service to the banking fraternity in India, has always strived to pursue its mission of developing professionally competent bankers and financial services professionals. The flagship courses of the Institute, JAIIB and CAIIB and RBI mandated capacity building courses in the specialized domains of Treasury, Credit Management, Risk Management, Foreign Exchange and Accounting & Audit are presently offered to Banking & Finance professionals. Indian Institute of Banking & Finance is an ISO 21001:2018 Certified Institute.

The Institute has also been focusing on developing customised Certifications for banks for upskilling and cross-skilling of Bankers, depending on the knowledge and skill-gap identified in consultation with the bank itself. Also Diploma and Certification courses are offered to upgrade the competencies of the Banking and Finance Professionals in specialized fields like Credit Management, MSME, Compliance, KYC/AML, Digital Banking, Cyber Security, Advance Wealth Management, Risk Management, NPA Management etc.

IIBF also has state-of-the-art training facilities at its Leadership Centre at Mumbai. It also has seven Professional Development Centres (PDCs) at Chennai, Delhi, Kolkata, Mumbai, Guwahati, Lucknow and Bengaluru conducting training sessions in virtual mode and physical training classes, covering all topics related to banking & Finance.

PURPOSE

The Programme envisages to train Bankers about basics of Vigilance and Investigation of Frauds, Preparation and Presentation of Quality Report in Credit and Non-Credit Matters.

The officials have to understand the importance of Vigilance and proper & unbiased investigation

in matters of Fraud and other irregularities, examination of staff accountability and maintain objectivity in the process.

This programme is unique in its nature, creating awareness about the proper understanding of nature of frauds and ways to investigate the cases to ensure the safety of every stakeholder of Banking & Financial Institutions as well as the employees to prevent any wrongdoing and also keep the morale of the employees high so that they may do business without and fear.

IMPORTANCE IN BANKING

With the rapid expansion of business manifold both in Deposits and Credit there is lot of scope for lapses both procedural as well as malafide and it is of much importance that the VO/IO are able to distinguish between the two, so that the innocent is not penalized and the culprit is not spared. Any such investigation if not conducted properly in an objective manner may lead to emboldening of fraudsters on the one hand OR reputational loss of the institution on the other and also lowering of employee morale. VO/IO must maintain a very fine balance in all aspects.

OBJECTIVES

The programme focuses on understanding the following aspects:

- a) To make the Participants aware of their role as Vigilance/ Investigating Officer
- b) To upgrade their Investigation Skills as a specialized job
- c) How to maintain objectivity in the Investigation Process
- d) Importance of Evidence and Witnesses to prove the observations /conclusions
- e) Examination of Staff Accountability
- f) Art of preparing and presenting a Quality Investigation Report

CONTENT OVERVIEW

- Role of Vigilance and Investigation Officers
- RBI/CVC guidelines
- Types of Credit and Non-Credit Frauds
- Risk management and Cyber Frauds

- Legal Framework
- Investigation Process for Fraud & Non-Fraud matters
- Collection of evidence and witnesses
- Preparation of Investigation Report
- Examination of Staff Accountability
- Preventive Vigilance
- Case Studies on Credit and Non-Credit matters.

TARGET GROUP

- 1- Vigilance Officers
- 2- Investigating Officers
- 3- Credit Officers
- 4- Officials working in RO/ZO

METHODOLOGY

Expert Lectures, Case Studies, Entry and Exit Tests, Discussions & interactions and sharing of experience by Senior Bankers & Experts.

DURATION

2 Days: 17th to 18th July 2026

Timings: 9:30 AM to 5:30 PM

FEES

Rs. 5000/- per participant plus GST @ 18% (Rs. 900/-) aggregating to **Rs. 5,900/- (Rs. Five Thousand Nine Hundred Only)** (In case of TDS deduction, please send us TDS certificate).

Programme fees may be remitted to the credit of Institute's account as given below:

- **Bank, Branch:** State Bank of India, Vidya Vihar (West), Mumbai
- Account No: 37067835430 IFSC code: SBIN0011710
- (PAN No: AAATT3309D and GST No. 09AAATT3309D1ZQ)

(Kindly provide your GST Number in the nomination letter to facilitate raising of invoice)



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NOMINATION FORM FOR ORGANIZATION NOMINATING THE PARTICIPANTS

Programme title: TRAINING PROGRAMME FOR VIGILANCE & INVESTIGATING OFFICERS

Date: 17th to 18th July 2026

Programme type: Virtual Mode

Details of nominee(s):

Sr.	Name	Designation	Branch/Office	Phone (Whatsapp)	Email

Name of Bank/FI: _____

Address: _____

GST Details of nominating Bank/FI: _____

Name, Designation of nominating official: _____, _____ **Email:** _____

Phone No.: _____

For nominations, please email the above details to head-pdclko@iibf.org.in and se.pdclko1@iibf.org.in

Fees: Rs. 5000/- per participant plus GST @ 18% (Rs. 900/-) aggregating to Rs. 5,900/- (Rs. Five Thousand Nine Hundred Only) (In case of TDS deduction, please send us TDS certificate).

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(Kindly provide your GST Number in the nomination letter to facilitate raising of invoice)

For Registration/queries, kindly contact Programme Co-ordinators:

1- Mr. Abhay Kumar: Email ID- head-pdclko@iibf.org.in; Contact No- 9340666010

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NOMINATION FORM FOR SELF SPONSORED CANDIDATES

Programme title: TRAINING PROGRAMME FOR VIGILANCE & INVESTIGATING OFFICERS

Date: 17th- 18th July 2026

Programme type: Virtual Mode

Details of nomination:

Sr.	Name	Designation	Contact	Email

Name of Bank/FI employed with: _____

Address of Bank/FI: _____

UTR No. with date of payment: _____

Fees: Rs. 5000/- per participant plus GST @ 18% (Rs. 900/-) aggregating to Rs. 5,900/- (Rs. Five Thousand Nine Hundred Only) (In case of TDS deduction, please send us TDS certificate).

Programme fees may be remitted to the credit of Institute's account as given below:

- **Bank, Branch:** State Bank of India, Vidya Vihar (West), Mumbai
- **Account No:** 37067835430 **IFSC code:** SBIN0011710
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