



Committed to
professional excellence

INDIAN INSTITUTE OF BANKING & FINANCE

Leadership Development Center, Corporate Office,
Kurla(West), Mumbai

(ISO 21001:2018 Certified)



Bank
Guarantee



SBLC



Three day physical training programme
on

“LETTER OF CREDIT & BANK GUARANTEES”

For bank officers working in Collection, Credit Monitoring
& Recovery in Branches & Administrative Offices of
Commercial Banks, Cooperative Banks, SFBs, RRBs,
NBFCs, FIs etc.



From 2nd November 2026 to 4th November 2026



“Individuals can also register for the programme at their own cost”



The last date for sending Nomination is **30.10.2026.**



Programme Co-Ordinator:

Sri Arun Mishra, Faculty, IIBF, Mumbai

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Corporate Office

Indian Institute of Banking & Finance, Kohinoor City, Commercial II, Tower 1, 3rd floor, Off LBS Marg, Kiroli Road,
Kurla (W), Mumbai – 400070.

Website: www.iibf.org.in



BACKGROUND

During its 98 years of service, IIBF which is an “Institute of the Bankers, for the Bankers and by the Bankers” has emerged as a premier institute in banking and finance education. Considering the emerging requirements of the bankers in the ever- changing dynamic environment, IIBF has been providing training to bankers in select areas. IIBF has world class training facilities at its Leadership Center at Mumbai. It also has seven Professional Development Centres (PDCs) at Delhi, Mumbai, Chennai, Kolkata, Guwahati, Lucknow and Bangaluru with residential facilities at Delhi to accommodate more than 50 participants at a time.



PROGRAM OBJECTIVES

- To develop a comprehensive understanding of Letters of Credit and Bank Guarantees
- To familiarize participants with ICC rules such as UCP 600, ISBP, and URDG 758
- To enhance skills in examining trade documents and ensuring compliance
- To understand risk mitigation and fraud prevention in trade finance
- To provide practical insights through case studies and real-life scenarios



TARGET PARTICIPANTS

Officials from Banks and Financial Institutions working in:

- Trade Finance Departments
- International Banking Divisions
- Credit & Risk Management
- Forex & Treasury Operations
- Compliance & Audit Functions





PROGRAMME HIGHLIGHTS

- Faculty comprising experienced bankers and trade finance experts
- Hands-on sessions on document checking and discrepancy identification
- Real-life case studies and interactive group discussions
- Practical exposure to ICC rules and their application
- Networking opportunity with peers from the banking and finance sector



CONTENT OVERVIEW: TRADE FINANCE TRAINING PROGRAMME

-  Fundamentals of trade finance and the role of LCs & BGs
-  Types and structure of Letters of Credit
-  UCP 600 – detailed provisions and practical interpretation
-  ISBP guidelines for document examination
-  URDG 758 for Bank Guarantees
-  Documentary compliance: common discrepancies and best practices
-  Examination of trade documents (invoices, BL, insurance, etc.)
-  Fraud risks and preventive measures in trade transactions
-  Case studies on LC & BG operations
-  Recent trends and regulatory updates

-  Introduction to trade finance and overview of Letters of Credit
-  UCP 600 – key articles and interpretation
-  ISBP and documentary compliance with practical document examination sessions
-  Common discrepancies in LC documents
-  Bank Guarantees and URDG 758
-  Risk management and fraud prevention
-  Case studies, discussion, and valedictory session





PROGRAMME DURATION

Three Days (Physical Programme) 2nd-4th November 2026



**Fee:- Rs.3500/- per day per participant plus GST @ 18%
i.e. a total of Rs. 4130/.**

**Total Fees for three days duration per participant
plus GST @ 18% is Rs.12390/- per participant)**



Please note that this is a non-residential program. However, if any participant requires residential accommodation, we can arrange it at Kohinoor Elite at a cost of **Rs. 3,500 + 18% GST (Rs. 4,130 total)** per day on a twin-sharing basis, or **Rs. 6,000 + 18% GST (Rs. 7,080 total)** per day on single occupancy. For accommodation, 10 days' prior information is required to book the hotel, and the payment is to be made directly by the participant to the hotel.



The last date for sending Nomination is 30.10.2026.



(In case of TDS deduction, please send us TDS certificate). Programme fees may be remitted to the credit of Institute's account with State Bank of India, details of which are given below:



Account in the Name of : **Indian Institute of Banking & Finance**



Name of the Bank branch : **State Bank of India, Vidya Vihar Branch**



Account no : **36919200263 (Savings A/c)**



IFSC code : **SBIN0011710**



PAN No : **AAATT3309D**



GST TIN ID : **27AAATT3309D1ZS for Maharashtra**



NOMINATION FORM

NOMINATION FORM FOR BANKS & FIIs



LIST OF PARTICIPANTS NOMINATED:

Sl. No	Name (Mr./Ms./Mrs.)	Designation	Branch/ Office	Mobile No.and Land Line No.	E-mail (PERSONAL AND OFFICIAL MAIL ID BOTH)*
1					
2					
3					
4					
5					

**LOGIN DETAILS OF THE PROGRAM SHALL BE SHARED ON PERSONAL MAIL ID.*



Bank/Organisation: _____
 Address: _____
 Pin Code: _____
 Phone: _____ Fax: _____ E-mail: _____



Kindly narrate: **"LETTER OF CREDIT & BANK GUARANTEES"** ; "<No.of> participants"



NOMINATION FORM for SELF-SPONSORED CANDIDATES

Details of nomination:

Sl. No	Name	Designation	Contact No. (Mobile)	E-mail (PERSONAL)	UTR NUMBER
1					



Bank/Organisation: _____
 Address: _____
 Pin Code: _____
 Phone: _____ Fax: _____ E-mail: _____



Kindly narrate: **"LETTER OF CREDIT & BANK GUARANTEES"**



For Details & Nominations, please contact:



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